Ascend Justice Bilingual* Social Work Intern

(*See qualifications for language requirements)

Job details

Job Type
Part-time/Full-time Internship

Time Period
Semester, Summer, of Full Year Accepted

Ascend Justice is seeking applicants for a part-time Bilingual Social Work Intern. The intern will report directly to the Client Support Manager. This office for this position is located at **177 N. State St., Chicago, IL 60602.**

The Organization

At Ascend Justice, our mission is to empower individuals and families impacted by gender-based violence or the child welfare system to achieve safety and stability through holistic legal advocacy and system reform. Our Protective Orders Division provides same-day services for Orders of Protection at our Cook County Domestic Violence Courthouse location. Our other office also provides comprehensive services in the following areas: family law, immigration, child welfare, incarcerated survivors, housing and employment issues, crime victim compensation applications, and other economic justice issues.

Job Description

Outreach:

- Research social services organizations to assess potential referral sources for services such as: financial assistance, access to emergency shelter, housing, community health services, food pantries, transportation assistance, and more.;
- Maintain and update resource list of those services most accessed by Ascend Justice clients.
- Help facilitate calls for donations from our supporter base, coordinating drop-off appointments, and assisting in organizing our client closet

Case Management:

- *Assessment*: Assist CSC with interviewing Ascend Justice clients to determine social service needs and safety concerns.
- *Resources and referrals*: work directly with clients either in person or over the phone to provide resources and referrals.
- *Follow-up*: Conduct follow-up phone calls or meetings to check-in on client's wellbeing, progress on goals set, ensure client's needs were met.
- *Accompaniment*: Attend court with Ascend Justice clients, appointments at social service agencies, police station or other agencies as appropriate.

Intake:

- Assess social service and safety needs (public benefits, housing assistance, etc.) of clients applying for Ascend Justice services.

- Conduct phone / in-person interviews where necessary to determine eligibility for services, identify basic case facts, and identify social service needs of clients.
- Assist with brief client call backs, scheduling follow-up appointments for intake, and other follow-up duties such as entering requisite data into Ascend Justice's case management system.

Qualifications:

- Must be able to converse in Spanish ***(or any other non-English language often spoken in the Chicago area)*** with clients without needing an interpreter.
- Working knowledge of and sensitivity to issues related to gender-based violence
- Previous experience working with immigrant communities a plus.
- Ability to work independently, research, problem solve and strategize.
- Must be available to work a ***minimum*** of 10-15 hours per week during the school year and a minimum of 20 hours during the summer. Full days are preferred.

Application Details

To apply, submit a cover letter and resume on our website at https://www.ascendjustice.org/join-our-team/. Applications will be accepted on a rolling basis until the positions are filled. Applicants may apply for a semester-long or yearlong internship.

Ascend Justice is an equal opportunity employer and seeks to employ qualified individuals based on individual merit. Ascend Justice does not discriminate against any individual with respect to the terms and conditions of employment based on that individual's race, sex, age, religion, color, national origin, disability, genetic information, marital status, veteran status, sexual orientation, gender identity or expression, housing status, or any other non-merit factor protected under state, local or federal laws. Equal Employment Opportunity applies to all personnel actions such as recruiting, hiring, compensation, benefits, promotions, training, transfer, termination, and opportunities for training. Ascend Justice is committed to a fair and equitable workplace where everyone is a respected and valued member of the team.